

**ANCHORAGE COMMUNITY DEVELOPMENT AUTHORITY
BOARD OF DIRECTOR'S REGULAR SESSION
July 27, 2006**

Present

Debby Sedwick
Louise Lazur
Bill Smith
Jana Hayenga
Ken Stout

Present

Mary Jane Michael
Dana Pruhs
Ted Carlson
Jan Sieberts

Excused

Jeff Sinz
Dan Coffey

Staff/Guests

Robin Ward
Healia Palmer
Wendy Mikowski
Rick Onstott
Barbara Stallone
Mike Kennard
Krin Kemppainen
Mark Marlow

Call to Order

Ms. Sedwick called the meeting to order at 4:11 pm.

Review of Agenda

There were 2 changes to the agenda; The Operations committee will present 2 action items for a vote; Removal of Lot Patrol from the current security contract and 7th Avenue Revenue Control.

Minutes

Ms. Lazur moved to accept the minutes from June 22, 2006 and June 29, 2006 as written; Ms. Hayenga seconded. The motion passed.

Public Comment

There are no public comments.

Old Business

A. DHHS Proposal –

- Mr. Marlow briefed the Board on his proposal before the Regular Session on the DHHS Proposal. He answered all questions asked by members.
- A discussion was held on this proposal. The Board directed staff to investigate this proposal. Items they will take into consideration are: Better layout of proposal, other options for the current DHHS building, the 2020 plan, traffic issues, parking, possible grants, funding. Staff will then take it to the Development committee if the project looks viable.

New Business

A. Strategic Planning Retreat –

- Ms. Ward briefed the proposed Strategic Planning Retreat and asked if all would be able to attend so she can finalize the retreat. Mr. Smith stated he would not be able to attend all other Board members present stated they would be available on August 17 to attend.
- Ms. Ward stated she will email packets to members before the retreat so everyone could be prepared.

B. Ordinance on Board Expenditures –

- Mr. Stout briefed this ordinance which he introduced to the assembly and the reasoning behind the ordinance. He asked for an opinion from the Board on this ordinance.
- A discussion was held on this ordinance. Ms. Lazur moved for the Board to support Assembly ordinance 2006-103; Mr. Carlson seconded. The motion failed.
- A discussion was held to determine if there is anything the Board could do to help the assembly feel more engaged with ACDA. The consensus was for the Board to provide quarterly executive summaries to the Assembly. The public hearing on this ordinance will be by August 15.

C. Lot Patrol/Parking Attendant Position –

- Mr. Carlson presented the following motion for action from the Operations committee: Remove lot patrol from the existing contract security scope of service, staff lot patrol with employees who double as parking attendants and increase coverage to 62 hours a week.
- He briefed the reasoning behind the motion to include cost, coverage, control, and flexibility of position. A discussion was held on this motion.
- Mr. Pruhs called for the question. The motion passed.

D. 7th Avenue Revenue Control System –

- Mr. Carlson presented the following motion for action from the Operations committee: To transfer \$82,900 from a pre-approved Capital Expense fund to purchase and install revenue control system in the 7th Ave garage.
- Mr. Onstott explained the reasoning behind the motion. A discussion was held on this motion.
- Mr. Sieberts called for the question. The motion passed.

Query

- Ms. Michael asked if the committee meetings needed to be recorded and have minutes typed up. Ms. Ward said she would find out from legal what we are required to do.

Department Reports

Executive Director –

- Ms. Ward reported Mr. Kinney has handed in his resignation; this position is an appointee position by the Mayor. Mr. Kinney's last day will be August 18. She is in the process of collecting resumes for possible replacements; her plan is to bring forward the top 3 resumes to the Board as a courtesy so the Board may add a recommendation before the Mayor makes his decision.

Finance Committee –

- Nothing to report

Operations Committee –

- Mr. Carlson informed everyone that Operation committee meeting was rescheduled to August 18 because of the strategic planning retreat.

Development Committee –

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- Ms. Michael gave a summary of the Development committee meeting which the Finance committee was invited at which they reviewed and discussed the Hollywood Vista proposal.

Executive Committee –

- Ms. Lazur provided a summary of the Executive committee meeting.

Ms. Sedwick adjourned the meeting at 5:45 p.m.

Respectfully submitted by:

Debby Sedwick, Chairperson